



LIVE WELL  
SAN DIEGO

## Behavioral Health Advisory Board (BHAB) Executive Committee Meeting Minutes

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**Date:** September 7, 2017  
**Time:** 1:30 pm – 2:15 pm  
**Place:** 1600 Pacific Highway – Room 358  
San Diego, CA 92101

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### AGENDA ITEMS

#### I. Call to Order

Meeting called to order by 1<sup>st</sup> Vice-Chair John Sturm at 1:35 pm. Those present were Executive Committee members Jenifer Mendel, Member-At-Large, and Judith Yates, Member-At-Large. Behavioral Health Services (BHS) staff present were Alfredo Aguirre, BHS Director, Ben Parmentier, BHS Administrative Analyst III, and Philip Ainsworth, BHS Administrative Analyst II.

#### II. Approval of the Minutes from August 3, 2017

On motion of Jenifer Mendel, seconded by Judith Yates, the Executive Committee approved the minutes of August 3rd as written. All ayes.

#### III. Hearing from the Public (limited to 3 minutes per speaker)

No public comment.

#### IV. BHAB Presentations Calendar

- Calendar Updates
  - A Collaborative Courts presentation was requested for a future BHAB meeting.
- Planning for the BHAB Retreat
  - A draft agenda was distributed and discussed.
  - Ben will electronically send a 2018 Priorities survey form to all BHAB members. Each member will identify their top three priorities for 2018 from the list of previous years' priorities and/or add any new priorities they would like to include for 2018. No more than three priorities should be chosen by each member, and forms should be returned to Ben electronically by Oct. 5<sup>th</sup>, or given to him at the BHAB meeting on that date.

#### V. Nominations/Elections Calendar – 2018 Slate of Officers

The Nominating Committee has been formed and will present the recommended slate of Officers to the full board at the October meeting. Elections will occur at the November meeting.

#### VI. Bylaws Workgroup Update

Proposed changes to the Bylaws from the workgroup are currently with County Council for review.

#### VII. Announcements

- This year the 2017 BHS/Provider Holiday Luncheon will be planned by the members of the Alcohol and Drug Service Providers Association (ADSPA). The anticipated date is mid-November. More details to come.

Reviewed by,

A handwritten signature in black ink, appearing to read "Ben Parmentier".

Ben Parmentier, Administrative Analyst III  
Behavioral Health Advisory Board Support Staff

Approved by,

A handwritten signature in black ink, appearing to read "Phillip Deming".

Phillip Deming, Chairperson  
Behavioral Health Advisory Board